

# CREDIT APPLICATION FORM

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## Dunphey-Smith Supply

### Distributors of HVAC & Sheet Metal Supplies

30 Progress Street

224 Parker Ave (Hwy 71)

Union, NJ 07083

Manasquan, NJ 08736

908-687-6292

732-223-3600

Fax: 908-687-8675

Fax: 732-223-2618

Please complete and sign this form and fax it to 908-687-8675 OR email it to pam@dunpheysmith.com

### Company Information

Business Name:		Type of Business:	
Street:	City:	State:	Zip:
Phone:	Email:	Cell:	Fax:
Business is a <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individually Owned Business <input type="checkbox"/> LLC <input type="checkbox"/> Other			

State of Incorporation

### Banking Information

Bank:	Account #:	Phone:	Fax:
Street:	City:	State:	Zip:
Email Address (to send credit check):			
Signature (authorizing release of banking information): _____			

### Three (3) Trade References

Name:	Phone:	Fax:	
Street:	City:	State:	Zip:
Email Address (to send credit check):			
Name:	Phone:	Fax:	
Street:	City:	State:	Zip:
Email Address (to send credit check):			
Name:	Phone:	Fax:	
Street:	City:	State:	Zip:
Email Address (to send credit check):			

### Principal Owner or Company Officers

Name:	Phone:		
SSN #:	City:	State:	Zip:
Name:	Phone:		
SSN #:	City:	State:	Zip:

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Initial amount of credit requested: \$ \_\_\_\_\_

Would you prefer bills sent by email?  Yes  No Email: \_\_\_\_\_

## Terms and Conditions

I/We certify that the information provided is true and correct. I/We agree to the following terms and conditions. Charges are due by the end of the month following initial charge date. After 30 days, any unpaid balance will be considered past due and will be billed a finance charge at the rate of 1/5% per month (18% annually). In the event Dunphey Smith shall be required to retain an attorney, or bonded collection agency to collect the debt referred to herein, the customer shall pay collection fees equal to 25% of the balance due, plus court costs and expenses, in addition to amount already due Dunphey Smith and/or myself or my company unless I notify you, in writing of any purchasing restrictions. I/We understand that the Construction Lien Law requires an authorized representative on site, which is not always practical or feasible. I/We waive the requirement of having an authorized person present when deliveries are made and agree to be responsible for such material. It is further agreed that this applicant and guarantee shall continue its liability notwithstanding any changes in organization or corporate setup, or partnership change unless such change is made by way of a new and approved credit application.

My signature below authorizes Dunphey Smith and its credit investigation agency to contact and receive information from the listed references regarding my business background reputation and personal character. Dunphey Smith may do periodic credit investigation work to determine my credit worthiness after my account has been opened. It is understood that this information will be held in the strictest confidence and only used by the credit department.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature                                      Print Name                                      Witness Signature                                      Print Name

\_\_\_\_\_  
Signature                                      Print Name                                      Witness Signature                                      Print Name

## Personal Guarantee

Inconsideration of credit with DDS will extend to \_\_\_\_\_ (\*customer\*), I hereby agree to personally guarantee payment in full of all invoices, charges and credit extended to the customer, together with service charges, attorneys' fees and all costs of collection. The undersigned authorizes DDS to obtain a report from a credit reporting agency on the undersigned. This guarantee has been delivered to DDS and accepted by DDS in the state of New Jersey and the undersigned agrees to submit to the jurisdiction of the courts of the state of New Jersey in any lawsuit that may be commenced by DDS against the undersigned. In the event that there shall be more than one debtor to this guarantee, they shall be jointly and separately liable. It is further agreed this applicant and guarantee shall continue this liability notwithstanding any change in organization, corporate setup or partnership change, unless such a change is made by way of new and approved credit application. This use of my corporate title, if any, as a part of my signature, is only to identify my position in the company and no way negates my personal guarantee.

\_\_\_\_\_  
Date Signed                                      Guarantor Signature                                      Print Name

\_\_\_\_\_  
Date Signed                                      Guarantor Signature                                      Print Name

## Credit Card Information

In addition to all the terms set forth in the credit agreement, I hereby authorize Dunphey Smith Supply, LLC to charge all amounts which are charged on my account to the following charge cards, if any portion of my account is not paid within the terms.

Name on card	Card Number	CVV Code	Expiration	Billing Address
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Date: \_\_\_\_\_ Signature: \_\_\_\_\_